



SIR RASHBEHARI GHOSH MAHAVIDYALAYA

UKHRID, PURBA-BARDHAMAN

SESSION: 2023-24

ACADEMIC AUDIT



Academic Audit Committee



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Suvendu Modak

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Member, Academic Audit Committee
Sir Rashbehari Ghosh Mahavidyalaya

a. Academic Audit committee member:

1. Sri Raju Subba, Convener
2. Sri Sayed Ali, Member
3. Sri Bibhas Bindu Ghosh, Member
4. Sri Sufal Das, Member
5. Sri Suvendu Modak, Member
6. Dr Saifuzzaman Parvez, External Member

b. Year for which academic audit was conducted: 2023-24

c. Submission of document from department and office for the academic audit: The report compiles documents from various departments and offices, encompassing different aspects of the College's academic proceedings for the period 2022–2023. It includes:

- Institutional Data
- Department Profiles
- Activities of Various Associations and Committees
- Library Details

d. Proceeding of the Academic Audit: The Academic and Administrative Audit was meticulously planned and systematically scheduled, encompassing the following:

- Presentation by the Principal
- Departmental Presentations
- Presentations by Various Committees and Associations
- Verification of Relevant Documents
- Interactive Sessions with Faculty Members
- Visits to the Library, Laboratories, and Other Activity Centers
- Engagement with Office Staff and Non-Teaching Personnel

About the College

Sir Rashbehari Ghosh Mahavidyalaya, established in 2010, began offering a three-year degree course in Arts with subjects like Bengali, English, History, Political Science, and

Sanskrit. Initially housed in Ukhrid High School, it moved to its own building in 2013. Over the years, the college expanded its offerings, introducing Honours courses in English, History, Bengali, Political Science, Sanskrit, Philosophy and a General course in Education. Despite facing infrastructural and financial challenges, the college has made significant progress, largely due to the continuous support from the local community in the form of land and financial assistance. However, the institution still faces difficulties in staffing and continues to rely on Assistant Professor and SACT. The college remains committed to its mission of providing quality education while managing limited resources.

The comprehensive evaluation conducted by the Academic Audit based on the extensive input gathered from all the academic departments and office of the college, culminates in the following overarching observation:

1. FACULTY AND TEACHING RESOURCES

- a. **Total number of faculty:** 23
- b. **Total number of Assistant Professor:** 05
- c. **Total number of SACT-I:** 09
- d. **Total number of SACT-II:** 08
- e. **Total number of teachers with NET/SET:** 14
- f. **Total number of Professors with Doctorial qualification:** 05
- g. **Total number of Professors with M.Phil. qualification:** 03

2. Faculty Development

The esteemed faculty members actively participate in development programs, conference and workshop to enhance their teaching skills and research expertise. Their contribution includes publishing research paper, authoring publication and participating in seminar, significantly enriching the institutions academic environment.

3. Teaching Methodology

The teaching approach mainly focuses on teachers combined with interactive discussions and seminars to make learning engaging. Digital platform, e-learning tools to enhance the teaching process. Students are encouraged to participate actively and develop critical thinking skills

CRITERION-I

CURRICULUM ASPECT

- a. **Courses offered:** College offers' 07 major, 07 minor courses and includes an Environment Science (ENVS) course under NEP-CCFUP
- b. **Annual Curriculum:** An academic calendar is prepared at the beginning of each academic session to schedule examination and other activities planned for the period. Based on the calendar, the college and its department organise their annual events, including the observation of commemorative days and the implementation of continuous internal evaluation through various methods.
- c. **Coverage of Syllabus:** The college operates under the University of Burdwan and, therefore, does not have the authority to design its own curriculum. However, the college strive to deliver the prescribed curriculum effectively and make it as beneficial as possible for the students.

CRITERION-II

CURRICULUM TRANSACTION

- a. **Lecture method:** The lecture method remains a fundamental approach to teaching, wherein instructors deliver structured and organized lessons in a traditional classroom setup. This method is particularly effective for conveying theoretical concept, foundational knowledge and key principles across various disciplines. This builds a strong academic base for students.
- b. **Interactive Discussions:** This method is adopted to promotes active students' participation through group discussion, debate. It enhances critical thinking communication and problem-solving skills while deepening subject understanding.
- c. **Group Project and Assignment:** Promote teamwork, problem-solving and application of knowledge through collaboration.
- d. **Seminar:** Experts- led sessions offerings insights into currents trends and real-world challenges.
- e. **Internal Assessments:** Continuous evaluation through assignment and tests to tracks students' progress and provide feedback.
- f. **Remedial Classes:** The college is offering remedial classes to the students for learning gaps, strengthen foundational knowledge and improves students' performance to meet academic standards.
- g. **Feedback from the students:** Student feedback is gathered every year to assess the quality of teaching, course content, and campus facilities. This process helps

educational institutions identify strengths and areas for improvement, ensuring a responsive and high-quality learning experience.

- h. **Steps taken on the feedback:** Feedback are collected, analysed and an action plan is created. Changes are implemented and monitored for continuous improvement in teaching and learning

CRITERION-III

INFRASTRUCTURE IN THE INSTUTION

S.NO	CATEGORY	DETAILS	SUGGESTION FOR IMPROVEMENT
1.	No. of Classes	11	More number of classrooms required
2.	No. of computer for teachers	06	Additional number of computers required
3.	No. of computer for students	Nil	Introduction of computer is required
4.	Seminal Hall	01	Upgradation required
5.	Library	01	More number of books is required
6.	Virtual Classroom	01	Sufficient
7.	Parking	01	Sufficient
8.	Reading Room	01	Upgradation required

CRITERION-IV

PROFILE OF STUDNTS

- a. **No. of students enrolled/sanctioned seats:** total student enrolled for the session 2023-24 =99
- b. **Gender ratio:** female= 70, male 29

- c. **Academic performance:** A total of 105 students appeared for the exam. Out of these, 70 students successfully passed, while 35 students did not meet the required criteria and failed. This results in a pass rate of approximately 66.67%.
- d. **Graduation rate:** The college maintains a good number of graduation rate, showcasing its commitment to academic excellence.
- e. **Students' involvement in extra-cocurricular and co-curricular activities:** The College wall magazine serves as a platform to showcase student's participation and achievement in games, sports, culture activities, health check-ups and NSS camps. It highlights their talents, creativity and commitment to hostile development. Through vibrant displays of events and initiatives, the magazine reflects the institutions dedication to fostering excellence, community engagement and overall well-being.
- f. **Study tour/exhibition:** The college organise study tour to provide students practical exposure and real-world learning experiences relevant to their academic curriculum.

CRITERION-V

STUDENT REPORT AND PROGRESSION

- a. The number of students who have benefited from scholarship and financial support provided by both the government and the institution, in addition to government schemes:

S.NO	SCHOLARSHIP	NO. OF THE STUDNTS
1.	Oasis	27
2.	Kanyashree	44
3.	SVMCM	19
4.	SVMCM 4	59
5.	TSP	25
6.	Post Matric	31

CRITERION-VI

FACULTY PROFLIE

- a. **Seminar Conference:** Presentation in International / national/ state level-12

- b. **Papers/articles/books Published/others:** research papers published in reputed journal – 07
Books authored, co-authored or edited-
- c. **FDP/RC/OC/training program/ Workshop:** Faculty development programme attended or organised-00
Completion of Refreshers courses and orientation courses-00
- d. **Research supervision:** 08
- e. **Acted as resources persons:** 01
- f. **M.Phil and PhD awarded:** Nil
- g. **Head Examiner:**01
- h. **Paper Setter:** Nil
- i. **GB Member in other college:** Nil
- j. **MoUs signed:** 05

CRETERION-VII

ACADEMIC CALENDAR OVERVIEW

1. **Total working Day:** 245 days
2. **Total Teaching Day:**201 days
3. **Examination Days:** 07 days
4. **Holidays:** 119 days

CRETERION-VIII

SWOC ANALYSIS

- a. **STRENGTH:** These are the internal attributes or resources that gives the institution and advantage over other. Strength includes:
- Qualified teaching faculty and research
 - High quality teaching
 - Effective curriculum
- b. **WEAKNESS:** These are internal factors that limit the institution's effectiveness or hinder its progress. Weaknesses may include:
- Shortage of supportive staff.
 - Shortage in class room equipment's.

- c. **OPPURTUNITIES:** Inculcating social awareness among students through socio-culture and outreach programs is essential for holistic development. These initiatives expose students to divers' perspective, promote empathy and encourage active community engagement, fostering socially responsible individuals prepared to address societal challenges effectively.
- d. **CHALLENGES:** External obstacles may pose a threat to the institution's objective or growth. Challenges involves:
- Infrastructural upgradation has been one of the major challenges to college as its lacks of fund.

Best Practice (S)/ Innovations of the Institute:

Practice 01: Title: Talk of the Month

Context: This practice is driven by a commitment of cultivating academic excellence among faculty members.

The Practice: Each month, a faculty member delivers a lecture on a popular subject. The sessions are open to faculty, non-teaching staff, and students, fostering an inclusive academic atmosphere.

Evidence of success: there has been a marked increase in participation from faculty, non-teaching staff and students, especially during interactive sessions. The exchange of ideas has proven to be intellectually stimulating, enriching the minds of all involved.

Practice 02: Reaching Out to the Neighbours

Context: A significant portion of our student body hails from neighbouring villages. As part of our commitment to community service, we have made it a priority to engage with these local communities.

The Practice: Through the National Service Scheme (NSS) Units, we have organized various outreach and extension activities in the nearby villages of Ukhrid. These initiatives have included general health awareness campaigns, health check-up camps, and literacy drives, all aimed at improving the well-being and education of the local population.

Evidence of Success: The success of these initiatives is reflected in the increasing number of requests we receive for additional camps and campaigns. This growing demand motivates us to expand these outreach efforts and plan similar activities on a larger scale in the future.